



106 Washington Avenue, Oshkosh, Wisconsin 54901-4985

MEMORANDUM

TO: Oshkosh Public Library Board of Trustees
FROM: Jeff Gilderson-Duwe
DATE: November 8, 2022
RE: 2023 SCHEDULE OF LIBRARY FACILITY CLOSINGS

The proposed 2023 closings are based upon a combination of factors including holidays established in the Library Employee Handbook, days of anticipated low usage, and other special circumstances.

Saturday, December 31, 2022	Library open normal hours: 9:00 – 5:00 p.m.
Sunday, January 1, 2023	New Year's Day
Monday, January 2, 2023	Library closed to allow 8 hour paid holiday for full-time employees.
Friday, February 24, 2023	Closed for in-service Staff Development Day.
Sunday, April 9, 2023	Easter Sunday
Saturday, May 27, 2023	Summer Schedule Begins – closing time of 1 p.m.
Sunday, May 28, 2023	Sunday closure consistent with Summer Schedule
Monday, May 29, 2023	Memorial Day
Tuesday, July 4, 2023	Independence Day
Monday, September 4, 2023	Labor Day
Tuesday, September 5, 2023	Fall-Winter-Spring Schedule Begins
Thursday, November 23, 2023	Thanksgiving Day
Sunday, December 24, 2023	Day before Christmas
Monday, December 25, 2023	Christmas Day
Sunday, December 31, 2023	New Year's Eve: Library open normal hours: 1:00 – 5:00 p.m.
Monday, January 1, 2024	New Year's Day